

NATO Charity Bazaar 2013

> Clean-Up Check List <



NATION: _____

NATIONAL STANDS

- Dismantle and/or stack tables in designated area. _____ Number of tables
- Return Name Plates to NCB Information Desk in front of the Luns theatre
- Take all garbage to designated garbage dumpsters
 - Empty white bags from yellow garbage cans into **red bins** or the big container.
 - Dispose of paper and cardboard boxes in **blue bins**.
- Sweep and/or vacuum floor (please bring a broom, dustpan and vacuum).
- Wait for sign off below from NCB Board Member before leaving for the day.

NCB Board Member Sign Off

KITCHEN & RESTAURANT STANDS

- Clean cooking area
- Return all borrowed cooking utensils
- Return Name Plate and flags to NCB Information Desk in front of the Luns theatre.
- Clear and clean tables used for your stand with wet towels or sponges.
- Clear and clean restaurant tables with wet towels or sponges.
- Garbage (dumpsters outside behind kitchen)
 - Empty bags from yellow garbage cans in **red bins** or in the big container.
 - Dispose of paper and cardboard boxes in **blue bins**.
 - Put glass in appropriate boxes.
- Sweep floor around your tables (please bring a broom and dustpan).
- Wait for sign off below from NCB Board Member before leaving for the day.

NCB Board Member Sign Off